

Minutes of the IEEE South Saskatchewan Section Exco Meeting

Date: Wednesday, January 08, 2020 at 5:30pm

Venue: University of Regina, ED 436.14

Attendance: Irfan Al-Anbagi, Kin-Choong Yow, Jason Whitelaw, Adam Tilson, Amin Hassan, Archana Panchu, Brent Maksymiw, Douglas Wagner, Moeed Shamin, Raman Paranjape, Shahedur Rahman, Usman Munawar, Zhanle Wang, Hibba Syeda, Anupras Burokas

Regrets: Kaylee Turnack, Tessa Herzberger, Victor Edoho, Chris Pikula, Lei Zhang

1. Call to Order and Introduction (Irfan Al-Anbagi)

The Chairman called the meeting to order at 5:30pm and introduced the new members of the committee.

2. Acceptance of the meeting agenda (Kin-Choong Yow)

Motion – To accept the agenda as circulated.

Carried. [Raman/Zhanle. All in favor]

3. Announcements (Irfan Al-Anbagi)

The Chairman announced that the Tax report is due Jan 10, 2020. He asked for the new Exco positions to be updated and added to vtools.

4. Financials Update (Jason Whitelaw)

Jason reported that we are waiting for some error cheques to be re-issued. When the new cheques arrive, the old account will be closed. We will need to change signatories for our new account, and the financial reporting is due at the end of January. We have a little less than \$40,000 in the account.

5. Membership Development Update (Brent Maksymiw)

Brent reported that we need more members from the industry, and we need to question ourselves what can we do for professional development for companies in order to attract more members from them? Companies usually only pay for 2 professional memberships (and one of them is APEGS) so we need to make ourselves more relevant and more attractive. A positive point for us is that companies find it cheaper to pay for membership and then get members' discount for IEEE courses.

6. Educational Activities update (Zhanle Wang)

Zhanle reported that the plan is to have one speaker for every month. We will skip the talk in January, and in February Raman will invite Captain Pilatzke of the Snow Birds to give a talk.

7. IEEE student activities update (Douglas Wagner)

Doug reported that the student chapter will have their meeting either in this same week or in the following week. We have recently acquired the snap circuit kits, and our students can bring them to high school and use it as a demo.

8. IEEE student branch and events updates (Amin Hassan)

Amin reported that we have problems getting back some of the funding for our events and activities. These events include inviting speakers to give talks to the students. Jason replied that on the IEEE website, we just need to fill in the necessary information and then cheques can be sent. Amin also pointed out that there is disconnect between the student branch and the section meeting.

9. IEEE Young Professionals updates (Moeed Shamim)

Moeed reported the following:

- 9.1 Conference call of all Canadian Section YP Chairs on Dec 3, 2019
- 9.2 Submission of our affinity group for Outstanding Young Professional Affinity Group award. Only 6 groups applied. Results will be announced end of December.
- 9.3 YP Chair Presence in August 2020 Sections Congress in Ottawa (Funded by Region)
- 9.4 Quarterly calls with YP Chairs across Canada for upcoming year
- 9.5 Quarterly progress slides to share with YP Canada
- 9.6 Our section name is not listed in the IEEE YP Global website. Submitted request to update.

10. CCECE update (Raman Paranjape)

Raman reported that he had already contacted Delta Hotel to evaluate its suitability as a venue for the CCECE conference. We may move the conference from the 1st week of May to the last week of April. We will know after the LOI is submitted. We will have a clear plan by the next meeting.

11. U of R Project Day Sponsorship (Irfan Al-Anbagi)

Irfan reported that we have received a request from the Faculty of Engineering and Applied Science to be a sponsor in the event. We did not support the event last year, but the general view is that it is a good opportunity to sponsor. However, we should have a banner or a booth at the event so that our presence can be felt.

- 11.1 **Motion** – To sponsor \$500 for the U of R Project day

Carried. [Zhanle/Raman. All in favor, 1 abstain (Doug)]

- 11.2 **Motion** – To sponsor two awards (one for Software and one for Electronics) for the best project in their program. The award will be a one-year IEEE student membership for all the members of the winning team.

Carried. [Jason/Brent. All in favor, 1 abstain (Doug)]

12. Electronic Kits for Student Branch to do Elementary School Presentations (Raman Paranjape)

Raman reported that we have a few sets of electronic kits for the student branch. Amin will take the kits for the student chapter.

13. Seminar by Captain Pilatzke of the Snow Birds (Raman Paranjape)

Raman reported that Captain Pilatzke of the Snow Birds has tentatively agreed to give a talk. The talk will be at lunch time, during Raman's class so that we are guaranteed to have students. We could also do the talk during David deMontigny's ENGG123 class.

14. Support for Campbell Robotics Competition – Jan 24 pm (Raman Paranjape)

Raman reported that we would like to support the event by providing pizza lunch and a judge. Last year we spent \$267 supporting the event, and this year the estimated cost will be around \$300.

Motion – To support the event with pizza lunch and a judge (from our industry members)

Carried. [Raman/Shahed. All in favor]

15. Chapter and Student Activities (Usman Munawar)

Usman reported the following:

Student Activities

- 15.1 IEEE Sask. Student/YP/WIE/Tech Congress 2020 | Student and Tech Joint activity to introduce and mobilize students and professionals in Sask. [South Sask and North Sask. Joint] - **Once a Year.**
- 15.2 Workshop on tools like [MATLAB, PYTHON or some other with cooperation of industry etc.] - **1 time in 2 months**

Chapter IAS/PES Activities

- 15.3 Two Distinguished Lectures | Need to Plan with IEEE IAS and IEEE PES] – **Yearly**
- 15.4 IEEE IAS/PES Summer School Program 2020 [Can be 3-4 Days] - **Yearly Plan**
- 15.5 IEEE Sask. Connect [Power, Telecom, Robotics and AI roundtables] and Expo [Research May be included to present] - **1 time in 2 years.**

15.6 Technical Meetings [Power, Telecom, Robotics and CS roundtables] - **1 in 3 months**

16. Mock Interviews (Shahedur Rahman)

Shahed raised the question of should we continue with the mock interviews? The general feedback is that it is good. We shall have one in March and another one in Fall.

17. Any Other Business

We need a representative for the RES. Adam agreed to be the rep.

The meeting adjourned at 7:00pm.