

Minutes of the IEEE South Saskatchewan Section Exco Meeting

Date: Wednesday, February 13, 2020 at 5:30pm

Venue: University of Regina, ED 436.14

Attendance: Irfan Al-Anbagi, Raman Paranjape, Kin-Choong Yow, Jason Whitelaw, Adam Tilson, Amin Hassan, Archana Panchu, Lei Zhang, Moeed Shamin, Shahedur Rahman, Tessa Herzberger, Usman Munawar, Zhanle Wang, Reagan Ong

Regrets: Kaylee Turnack, Brent Maksymiw, Chris Pikula, Douglas Wagner, Victor Edoho, Lél Bartha

1. Call to Order and Introduction (Irfan Al-Anbagi)

The Chairman called the meeting to order at 5:30pm. Moeed introduced Reagan Ong, his colleague, whom he invited to the meeting to discuss potential volunteer positions we can offer within Young Professional or Women In Engineering.

2. Acceptance of the meeting agenda (Kin-Choong Yow)

Adam would like to add the following items to the Agenda:

1. Proposed Computer Chapter activities
 - Game Development workshops in cooperation with the Regina Game Dev Community
2. Website Refresh
3. Website information consent form

Motion – To accept the agenda as circulated with additions from Adam.

Carried. [Irfan/Lei. All in favor]

3. Financials Update (Jason Whitelaw)

Jason reported that he will be making a report at the Board of Director's Spring Meeting. He also reported that the old account has been closed and everything is updated. We now have a new account and new cheques. However, we still need an account for concentration banking.

4. Membership Development Update (Brent Maksymiw)

As Brent was unable to attend this meeting, Shahedur (co-chair, membership) reported that he will find out the actual number of members in the section.

5. Educational Activities update (Zhanle Wang)

Zhanle reported that the plan is to have one speaker for every month, and topics could be on renewable energy, etc.. He reported that the cost of organizing a talk may cost about \$650 + \$150 = \$800. Irfan suggests to try CRC Research Chairs and Saskpower and Shahedur

suggests to try Mark El. Zhanle says that he will also try Diego and will hold the next talks in early March and early April.

6. IEEE student branch and events updates (Amin Hassan)

Amin reported that he invited the co-chair of the student branch, Lél Bartha, to this meeting but he was feeling unwell so he could not attend. Amin also reported they will organize a presentation in March (2nd Wed) and they plan to use Zoom for remote attendees. Amin also have plans to build a new foundation for the student club.

Amin also reported that they will host their 1st AGM on Feb 25th (Tue) in ED435 Electronics Lab. However, he does not have the updated mailing list of students. He is also working with Brandon Clarke, the President of the RESS (Regina Engineering Students' Society) to hold a joint event on the 2nd week of March. Amin also reported that the Robotics Club is doing well, with 3 operational robots and 10 new members.

Amin also reported that he needed 15 people to have the quorum for the AGM, and he only had 7+3 in the last AGM.

7. IEEE Young Professionals updates (Moeed Shamim)

Moeed reported that there are plans for events in March and April: Irfan suggests to have an event that can count towards APEGS training. Irfan asked to send e-notice on vtools. Zhanle says he will do it (and Moeed will be a backup if Zhanle has difficulties).

8. WIE update (Kaylee Tumack)

As Kaylee cannot attend this meeting, Tessa reported that Kaylee is in the process of setting up the WIE (Women in Engineering), but she needs help to organize events because she is busy. Tessa and Reagan will provide help to Kaylee.

9. CCECE update (Raman Paranjape)

Raman reported that he is now doing the EOI (Expression of Interest). He has 5 members from the UofS (University of Saskatchewan) and 3 from our CS (Computer Science) Department in the organizing committee. The conference program will most likely consist of a reception on a Sunday night, followed by the main conference program on Monday, Tuesday and then a half day on Wednesday. Delta hotel has not given us a quotation yet. Raman reported that he is thinking of using 10 Research Drive for the banquet. He also reported that the EOI deadline will be in March.

10. U of R Project Day Sponsorship (Irfan Al-Anbagi)

Irfan reported we need Judges for the project day for the prize that we are sponsoring. Adam (for SSE), Jason (for ESE), Shahedur (for SSE) and Moeed (for ESE) agreed to serve. There is an estimated 7 prizes (as some teams may have up to 4 students) of US\$35 each. Irfan will inform the students through their Capstone project class.

11. Chapter and Student Activities (Usman Munawar)

Usman reported that for their Python workshop, they had > 60 undergrad students registered for it. They will also be holding a Matlab workshop too. For the IAS and PES, they will organize workshops in Fall 2020 and Winter 2021. There is a list of professors that are distinguished speakers whom they can invite.

12. Computer Chapter update (Adam Tilson)

Adam reported that he will be organizing talks/workshops such as cultivation startups, licensing of software, ethics of deep learning, game engines, etc. Adam also showed the proposed revamped IEEE South Saskatchewan website (<http://sosask.ieee.ca/>)

13. Mock Interviews (Shahedur Rahman)

Raman reported that rooms are already booked for the mock interview in March.

The meeting adjourned at 7:00pm [Zhanle/Adam]