

# Minutes of the IEEE South Saskatchewan Section Exco Meeting

**Date:** Monday, June 22<sup>nd</sup>, 2020 at 5:00pm

**Venue:** Webex 126 238 0265

**Attendance:** Irfan Al-Anbagi, Raman Paranjape, Kin-Choong Yow, Jason Whitelaw, Brent Maksymiw, Douglas Wagner, Lei Zhang, Moeed Shamin, Shahedur Rahman, Victor Edoho, Zhanle Wang, Reagan Ong.

**Regrets:** Kaylee Turnack, Tessa Herzberger, Adam Tilson, Amin Hassan, Archana Panchu, Chris Pikula, Usman Munawar.

## 1. Call to Order (Irfan Al-Anbagi)

The Chairman called the meeting to order at 5:00pm.

## 2. Acceptance of the meeting agenda

**Motion** – To accept the agenda as circulated.

Carried. [Doug/Shahed. All in favor]

## 3. Acceptance of the previous minutes

### **Amendments:**

- 1) In the motion that was passed in item 5 of the May 21<sup>st</sup> minutes, the amount of subsidy for a meal should be “\$20” and not “amount to be decided later”.
- 2) Moeed’s last name should be “Shamim” and not “Shamin”.

**Motion** – To accept the minutes circulated with the above amendments.

Carried. [Raman/Jason. All in favor]

## 4. Section Update (Irfan Al-Anbagi)

Irfan shared that several conferences have moved online, such as the EPEC 2020 conference (2020 IEEE Canada Electric Power and Energy Conference) to be held in Edmonton in November (the date was also pushed back from the original date of October).

Irfan also shared that Usman was awarded the PES (Power and Energy Society) Outstanding Student Scholarship of US\$10,000. Congratulations to Usman!

On the issue of adjourning for summer, Jason suggests that we continue with our Exco meeting in the summer so that our first activity after summer can be held in September. Otherwise, our first activity will only be held in October.

Raman questions what activities can we do in the summer? Doug suggests to organize student chapter get-together activities in August to encourage student membership.

The committee agreed to continue to have Exco meetings in July and August.

5. Financials Update (Jason Whitelaw)

Jason reported that there is no special update. Our section rebate for an amount of \$3,003.75 is approved but the delivery of the cheque will be delayed by a week (from June 15 email). All cheques, including cheques for the student branch, will go to the University and to Irfan's mailbox.

6. CCECE update (Raman Paranjape)

Raman reported that there are no updates at the moment. The conference is to be held in 2022 and we will need about years to organize everything. So we need to start soon.

7. Education Activities update (Zhanle Wang / Usman Munawar)

Zhanle reported that there are no activities planned at the moment. This includes the PES chapter. Zhanle agrees that we should organize some orientation activities. He will contact Usman and will work with him together on this. Brent says that if they need SaskPower for their activities, he will help.

8. Technical Talks and Events (Reagan Ong, Moeed Shamim)

Irfan shared that we had a talk by Dr. David Gerhard this month. It went well except for some video bombing during the talk. Irfan asked how can we prevent this, since the Zoom address is published on the advertisement posters? Shahed suggests that we can have registrations for the event, and then send an email to the registrants with the Zoom address and password. Moeed added that this email can be sent from vtools but it will be very slow.

For the Virtual Scavenger Hunt, Reagan reported that the planning has been going well. She can host the event from her office and it should run for about 40 minutes. Irfan suggests that we go ahead and try it. Moeed added that they may do it in the 1<sup>st</sup> week or 2<sup>nd</sup> week of July.

For the Rockwell technical talks, Moeed reported that he had created the event on vtools. There is only one registration so far. The deadline for registration of the talks is the end of June.

9. Promotional Materials (Raman Paranjape)

Raman proposed that we give Dr. Gerhard a gift in appreciation for his time and effort to give a talk, and asked for suggestions. Jason said that an amount of \$1,000 has been approved in previous Exco meetings for making Polo Shirts as gift items. We can make good quality Polo-Shirts from Impression and Threads, but their turnaround time can be

slow. Other possible gifts could be a \$100 gift certificate (e.g. from Best Buy) and it can be a digital certificate so that he does not need to walk in to the store physically.

#### 10. Any Other Business

Moeed reported that the Technical Talks events were reported on vtools. He also reported that YP Canada had a meeting to discuss virtual events. Moeed also mentioned that he had added Zhanle to vtools so that he can send out event notifications on vtools. Zhanle said he will try again.

Irfan said that the next meeting will be in the 2<sup>nd</sup> or 3<sup>rd</sup> week of July.

The meeting adjourned at 6:00pm [Raman/Zhanle]