

Minutes of the IEEE South Saskatchewan Section Exco Meeting

Date: Wednesday, August 26th, 2020 at 5:00pm

Venue: Webex 126 046 4093

Attendance: Irfan Al-Anbagi, Raman Paranjape, Kin-Choong Yow, Jason Whitelaw, Adam Tilson, Douglas Wagner, Kaylee Turnack, Moeed Shamim, Shahedur Rahman, Tessa Herzberger, Reagan Ong, Alireza Manashty.

Regrets, Amin Hassan, Archana Panchu, Brent Maksymiw, Chris Pikula, Lei Zhang, Usman Munawar, Victor Edoho, Zhanle Wang.

1. Call to Order (Irfan Al-Anbagi)

The Chairman called the meeting to order at 5:00pm.

2. Acceptance of the meeting agenda

Motion – To accept the agenda as circulated.

Carried. [Raman/Doug. All in favor]

3. Acceptance of the previous minutes

Amendments:

- 1) In item 4, SC2020 should be “Section Congress” and not “Section Conference”.
- 2) Moeed’s last name should be “Shamim” and not “Shamin”.

Motion – To accept the minutes circulated with the above amendments.

Carried. [Raman/Adam. All in favor]

4. Section Update (Irfan Al-Anbagi)

Irfan shared that there are two events at the IEEE Section Congress (SC2020). He asked that if anyone want to be the Primary Delegate, send him an email. Irfan also said that he needs to submit the annual report to IEEE on Jan 28, and he asked for information from Raman (regarding the CCECE conference) and from Shahed (Professional Development) as well. Raman suggests that we should have an APEGS 1-hour training on Ethics. Doug added that there is an online module that people can take if they cannot attend the training session.

5. Financials Update (Jason Whitelaw)

Jason reported that the account balance had not changed. He had not paid nor reimbursed anyone. Jason also reported that he had not received any response from the company Impressions and Threads, nor response to his follow up query to the company.

Doug suggests that we could go for IEEE branded Face Masks as promotional materials. Tessa will help to look into the purchase of masks. Doug suggests that a company worth looking into is IFC Masks, a US company.

Irfan asked whether we should start paying our members the \$20 meal subsidy for attending the Exco meetings. Should we pay them now or wait until Covid-19 is over? Irfan will leave it to Jason to decide.

6. CCECE update (Raman Paranjape)

Raman reported that CCECE 2021 is switching to virtual. They requested to move to 2022 instead. We were asked if it's ok for us to move to 2023. Everybody agrees. Raman said that he had also updated the NorthSask section about this. He will also update Jeremy Gates. Irfan commented that NorthSask doesn't seem to be active in their communications with us. Raman said that it is not a problem.

7. Any Other Business

Doug reported that he had trouble getting in touch with the students. Irfan asked for suggestions on what can we do to help the students to be more active? Doug commented that the mock interviews (organized by Raman) were good. He thinks that students need things that will help with their marks or future employment. Irfan suggested a carrot-and-stick approach, and felt that students will come if they need money. Jason added that the students don't need much money. Reagan suggested that we can organize resume writing workshop for them. Another suggestion is to offer a virtual printing service for students. Jason said that we will need a University IP address for such a service.

Moeed reported that the Virtual Scavenger hunt will be held this Friday. He had emailed to all IEEE members, including students. He added that this event is open to all, including non-members. Irfan will try to send the announcement to all UofR students.

The meeting adjourned at 5:46pm.