

# Minutes of the IEEE South Saskatchewan Section Exco Meeting

**Date:** Thursday, September 24th, 2020 at 5:00pm

**Venue:** Webex 126 408 1724 (However, due to some members' difficulty of connecting to the audio, the meeting was changed to Zoom after 10 minutes).

**Attendance:** Irfan Al-Anbagi, Raman Paranjape, Kin-Choong Yow, Jason Whitelaw, Brent Maksymiw, Moeed Shamim, Shahedur Rahman, Zhanle Wang, Reagan Ong.

**Regrets,** Adam Tilson, Amin Hassan, Archana Panchu, Chris Pikula, Douglas Wagner, Kaylee Turnack, Lei Zhang, Tessa Herzberger, Usman Munawar, Victor Edoho.

## 1. Call to Order (Irfan Al-Anbagi)

The Chairman called the meeting to order at 5:00pm.

## 2. Acceptance of the meeting agenda

**Motion** – To accept the agenda as circulated.

Carried. [Jason/Reagan. All in favor]

## 3. Acceptance of the previous minutes

**Motion** – To accept the minutes as circulated.

Carried. [Moeed/Raman. All in favor]

## 4. Section Update (Irfan Al-Anbagi)

Irfan shared that he had the first virtual meeting for IEEE Canada on Saturday. He also said that our AGM shall be held in the 3<sup>rd</sup> week of November. It could be virtual or in-person, and it could be in November or December. Irfan asked how can we attract people to attend? Brent suggested that we could send out IEEE-branded masks to all those who signed up to attend. Moeed suggested that we can send gift cards instead, and Irfan added that we could send \$20 Amazon gift cards. However, Reagan pointed out that sending out gift cards is like buying votes. Brent agrees, and pointed out that it is better to have IEEE-branded goods instead.

Kin-Choong reported that we need to find nominations for the Exec. Comm. positions before the AGM. Irfan pointed out that in the past, we have the nominations on the day of the AGM itself. However, Kin-Choong pointed out that this year, due to Covid-19, the AGM may be held in an online format and the prospective Exec. Comm. office-bearers for next year may not even come to the AGM. Moeed added that according to the IEEE Bylaws, Exec. Comm. members can only serve in their position for a maximum of 2 years. So it is important to identify who will be running again and what positions need to be filled.

5. Young Professionals Update (Moeed Shamim)

Moeed reported that the Virtual Scavenger Hunt was successfully conducted, but there wasn't many people because the notice was quite late. The event, however, was quite fun and Shahed was one of the winners.

Irfan said that he had submitted the annual report to the Board of Directors. He said that we seemed to have organized more events than previous years. Irfan asked if everybody is agreeable to the idea of giving away IEEE-branded masks as promotional materials. Everybody agrees. Irfan asked if we should distribute the masks to Exec. Comm. members before the AGM or at the AGM. Jason says that it is better to be at the AGM itself. Jason reported that we have already ordered 22 masks for the Exec. Comm, and Irfan said that we should order 20 more.

**Motion** – To send IEEE gifts/masks to virtual attendees of the AGM.

Carried. [Jason/Shahed. All in favor]

6. CCECE update (Raman Paranjape)

Raman reported that we have indicated to IEEE Canada that we are ready to hold CCECE in 2023.

7. Financials Update (Jason Whitelaw)

Jason reported that that all IEEE sections will have Concentration Banking. If any section does not have it, IEEE Canada will apply for one on their behalf.

Jason also reported that he still have not heard from students about their submissions regarding the section rebate.

8. Any Other Business

Jason asked if there are any more seminars to be organized this year. Zhanle replied that Usman said he is planning some. Raman said that the Gerhardt seminar was good and he recommends to conduct more similar activities like this.

The meeting adjourned at 6:02pm [Raman/Zhanle].