

Minutes of the IEEE South Saskatchewan Section Exco Meeting

Date: Thursday, October 29th, 2020 at 5:00pm

Venue: Zoom 967 5831 1224

Attendance: Irfan Al-Anbagi, Kin-Choong Yow, Adam Tilson, Brent Maksymiw, Douglas Wagner, Kaylee Turnack, Moeed Shamim, Shahedur Rahman, Tessa Herzberger, Reagan Ong.

Regrets, Raman Paranjape, Jason Whitelaw, Amin Hassan, Archana Panchu, Chris Pikula, Lei Zhang, Usman Munawar, Victor Edoho, Zhanle Wang.

1. Call to Order (Irfan Al-Anbagi)

The Chairman called the meeting to order at 5:00pm.

2. Acceptance of the meeting agenda

Additions

- 1) Add “Student Chapter Update (Douglas Wagner)” after Section Update (Irfan Al-Anbagi).
- 2) Add “YP update (Moeed Shamim)” to the agenda.

Motion – To accept the agenda with the above additions.

Carried. [Moeed/Doug. All in favor]

3. Acceptance of the previous minutes

Motion – To accept the minutes as circulated.

Carried. [Kin-Choong/Reagan. Doug and Kaylee abstained. The rest all in favor]

4. Section Update (Irfan Al-Anbagi)

Irfan shared that he had recently attended a very long Area West meeting from 7pm to 10pm. He presented our section update at the meeting, which had organized close to 11 events since March 2020. Irfan also shared that the Board of Director’s meeting was held on Saturday from 8am to 12pm. At the meeting, there was discussion on the CCECE, and the Conference Advisory Committee (CONAC) had approved our bid for 2023.

5. Student Activities Update (Douglas Wagner)

Doug reported that students are busy with their class load. The student chapter president will try to encourage student volunteers to contact Doug. The Regina Engineering Students’ Society (RESS) was actually very active.

Irfan had 3 comments: (1) The student chapter president said that he had difficulty getting students to respond to his request for participation (either no response or no interest). (2) How can we help them? (3) How does the IEEE Main Student Section think, or help?

Irfan suggested to write to the Student Chapter President and find out about the situation. Moeed added that Jason will also like to know about the Student Chapter's situation, because of the section and chapter rebates. Doug said that he will inform Jason.

6. Purchase of Additional Masks (Tessa)

Tessa reported that we currently have 23 masks. Irfan said that we should send masks to all AGM attendees. Tessa informed everyone that it will take about 2 weeks to make additional masks. We spent about \$300 for the existing masks.

Motion - To buy 20 more masks to be given to AGM attendees.

Carried [Tessa/Shahed. All in favor]

Reagan informed everyone that the postage can be under \$2 per attendee, if we can fit the mask into an envelope. Brent said that he can have the address of members. Irfan suggested that let attendees check a box during registration and provide their address. Moeed said that he can add that line to the registration form. Tessa said that she can do the mailing.

7. 2020 Annual General Meeting (AGM) (Irfan Al-Anbagi)

Irfan shared that he has a speaker from GE (USA). Irfan asked whether we should open to any IEEE West Canada member or only to IEEE South Saskatchewan members? Irfan will ask Zhanle/Usman/Moeed to prepare the poster to be sent. Shahed asked about the time limit on the Zoom account and whether it is limited to only 40 minutes. Kin-Choong said that we can upgrade the account to the Pro version and it will be fine. Irfan confirmed that his account is already the Pro version, and he thinks Zhanle's account is also upgraded too.

8. Executive Positions for 2021 (Irfan Al-Anbagi)

Irfan suggested to the current ExCom members to mail to Kin-Choong by November 10 which position they want to serve in. If there is more than one who wants to serve in a particular position, we can have a vote. Kin-Choong said that he will send an email to all the ExCom members and ask them for response instead.

Kin-Choong also pointed out that Reagan had attended all the ExCom meetings and had helped to organize several events, but she is not officially on the ExCom. Everyone in the ExCom showed their appreciation to Reagan, and Irfan said that he will try to give her an official position in 2021. Kin-Choong also asked if he should also ask for nominations for the top 4 positions of the chapters and affinity groups. Moeed replied that the YP Affinity Group will choose their own positions and Kin-Choong needs to ask only for the Chair positions of the Chapters and Affinity Groups.

The meeting adjourned at 6:06pm [Kin-Choong/Shahed].