

Minutes of the IEEE South Saskatchewan Section ExCom Meeting

Date: Wednesday, May 26th, 2021 at 5:00pm

Venue: Zoom 912 7617 9165

Attendance:

Voting Members

Irfan Al-Anbagi	Chairman
Kin-Choong Yow	Secretary
Moeed Shamim	Treasurer, and eNotice Coordinator, and vTools Coordinator
Shahedur Rahman	Membership Development Chair
Brent Maksymiw	Membership Development Co-Chair
Tessa Herzberger	Educational Activities Chair, and Assistant (Grad Student Rep)
Aditya Pathak	Student Activities Chair
Victor Edoho	Coordinator (TISP)
Jason Whitelaw	YP Affinity Group Chair (Ex-officio)
Usman Munawar	PES/IAS Joint Chapter Chair (Ex-officio)
Reagan Ong	WIE Affinity Group Protem Chair (Ex-officio)

Non-Voting Members

Doug Wagner	Student Branch Advisor
Mohamed Ahmed	YP Affinity Group Vice-Chair

Regrets

Raman Paranjape	Vice-Chairman, and Immediate Past Chairman (Ex-officio)
Zhanle Wang	Professional Activities Chair
Adam Tilson	Computer Chapter Chair (Ex-officio), and Regina Engineering Society (RES) Rep, and Webmaster
Kaylee Tumack	WIE Affinity Group Protem Vice-Chair

1. Call to Order (Irfan Al-Anbagi)

The Chairman called the meeting to order at 5:00pm.

2. Call for Nomination (Reagan Ong)

Reagan informed everyone that she missed sending an Agenda item to Kin-Choong before he sent out the Agenda to everybody. She shared the Call for Nomination Flyer and she

sought clarification on the eligibility of Graduate Student Members to run for the Executive Committee positions. Usman pointed out that Graduate Student Members in good standing are able to run for Excom positions.

Reagan also sought for clarification on whether the three positions of eNotice coordinator, vTools coordinator and Webmaster should be “appointed” positions and not “elected” positions. It was unanimously agreed that they should be appointed positions and thus they should not appear in the Call for Nominations.

3. Acceptance of the meeting agenda

Shahedur proposed to add an item to the Agenda to discuss the Life Member Affinity Group

Motion – To accept the agenda as circulated with the above addition.

[Reagan/Moeed]. All in favor. Motion carried.

4. Acceptance of the previous minutes

Motion – To accept the previous minutes as circulated.

[Shahedur/Victor]. All in favor. Motion carried.

5. Section Update (Irfan Al-Anbagi)

Irfan shared that there is a Board of Director’s (BOD) Caucus meeting this weekend. Usman will be attending and Irfan invites all to attend.

6. Activities for the Summer (Tessa Herzberger)

Irfan shared that we had only 3 activities so far (last year we had 13). In the summer, we will expect lower attendance for activities. Irfan asked everyone to talk to Tessa if they have suggestions of people to give talks. Potential speakers can be outside of Saskatchewan. Tessa reported that she intends to reach out to companies like Xerox Motorcycles (they are like the Tesla for motorbikes).

7. Financial Update (Moeed Shamim)

Moeed reported that he hasn’t gone to the bank yet. He also reported that IEEE had introduced Next Generation Banking, where concentration banking and Concur will be merged into this new system. Moeed also reported that he had sent an email to everyone

about the new banking system, where he recommended that for people who do not want to release their banking information, they can use online banking institutions such as Tangerine.

Shahedur asked if one could create an online banking account just before making a claim. Moeed said that is fine. Shahedur also asked if US Dollar accounts can be used. Moeed replied that the system is set up in such a way that reimbursements will only be in Canadian Dollars.

8. Real Time Digital Simulator (RTDS) Seminar (Douglas Wagner)

Douglas shared information about the upcoming seminar on June 15th. There will be 2 speakers and will last for 2 hours. Brent will help to announce the seminar to his colleagues in SaskPower, and he thinks that there will be a lot of interest from SaskPower. Doug also asked Irfan for the contact to the NorthSask section so that he may inform them about the seminar as well.

9. Sponsorship of the UofR Solar Car Project (Jason Whitelaw)

Irfan updated that Mayer (the student leader of the Solar Car Project) had sent us their proposal. Doug shared that his concern is that this group does not have an academic advisor. Irfan added that they also did not provide information about insurance nor liability. Brent suggested that we can add a condition to the group that they must have a faculty advisor.

Aditya asked if they are IEEE members? He said that we should encourage them to be members. Kin-Choong pointed out that currently they are asking money for Phase I of their project, which means that they will ask again in Phase 2 and Phase 3 of the project.

Moeed pointed out that our rebate from IEEE each year is only around \$5,000 and we may not have the budget for each a large sponsorship. Doug suggested that the Section should only consider a motion to entertain funding requests that have a section member as a liaison or advocate that undertakes accountability for the request. Irfan said that we should ask them for a faculty advisor. Irfan also asked everyone what amount should we limit this sponsorship to?

Jason asked where is the car built? Is it in the UofR (e.g. SAE garage) or is it in a private property? Jason also suggested that the students must be in good academic standing before we even consider their request. Jason mentioned that we have a lot of questions, less answers and even less guarantees.

Brent pointed out that we should be seen to support Engineering Innovations. Irfan mentioned that he will send an email to the students to ask them for (1) a supervisor, (2) deliverables, (3) where is the project executed, and (4) whether they have good academic standing.

10. Life Member Affinity Group (Shahedur Rahman)

Shahedur reported that he had sent an email to our Life Members and only 1 person is interested to support the formation of the Life Member Affinity Group. Shahedur will reply to the NorthSask section about this.

The meeting adjourned at 6.25pm [Brent].