

Minutes of the IEEE South Saskatchewan Section ExCom Meeting

Date: Thursday, July 27th, 2021 at 5:00pm

Venue: Zoom 914 2399 1235

Attendance:

Voting Members

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| Irfan Al-Anbagi | Chairman |
| Kin-Choong Yow | Secretary |
| Moeed Shamim | Treasurer, and eNotice Coordinator, and vTools Coordinator |
| Brent Maksymiw | Membership Development Co-Chair |
| Victor Edoho | Coordinator (TISP) |
| Adam Tilson | Computer Chapter Chair (Ex-officio), and Regina Engineering Society (RES) Rep, and Webmaster |
| Reagan Ong | WIE Affinity Group Protem Chair (Ex-officio) |

Non-Voting Members

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| Doug Wagner | Student Branch Advisor |
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Regrets

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| Raman Paranjape | Vice-Chairman, and Immediate Past Chairman (Ex-officio) |
| Shahedur Rahman | Membership Development Chair |
| Zhanle Wang | Professional Activities Chair |
| Tessa Herzberger | Educational Activities Chair, and Assistant (Grad Student Rep) |
| Aditya Pathak | Student Activities Chair |
| Jason Whitelaw | YP Affinity Group Chair (Ex-officio) |
| Usman Munawar | PES/IAS Joint Chapter Chair (Ex-officio) |
| Kaylee Tumack | WIE Affinity Group Protem Vice-Chair |
| Mohamed Ahmed | YP Affinity Group Vice-Chair |

1. Call to Order (Irfan Al-Anbagi)

The Chairman called the meeting to order at 5:00pm.

2. Acceptance of the meeting agenda

Motion – To accept the agenda as circulated.

[Adam/Moeed]. All in favor. Motion carried.

3. Acceptance of the previous minutes

Motion – To accept the previous minutes as circulated.

[Reagan/Victor]. All in favor. Motion carried.

4. Section Update (Irfan Al-Anbagi)

Irfan shared that he is working with a company to give a seminar. The target date will be in September.

5. Financial Update (Moeed Shamim)

Moeed reported that the IEEE Rebate was not shown in the online account. He was wondering whether it was a cheque sent to the University? Doug will check Irfan's mailbox to see if he had received it.

6. Revised recruitment plan - IEEE U of R Student Chapter (Doug Wagner)

Doug reported that he has two volunteers Reagan and Brent to help with videos. He said that it is not likely for the student branch to be up and running till January 2022. He hoped to have some event in September to encourage student participation and to form a student branch ExCom.

7. CCECE 2023 Update (Raman Paranjape)

Irfan updated everyone that Raman did send an email to confirm the conference. He was told that there is no bidding, and we got the conference, but there is still no official confirmation yet.

8. Call for Nominations (Reagan Ong)

Reagan showed everyone the list of nominees. There are 5 nominees in that list. Irfan asked if we should start shoulder-tapping people to run for the positions. Reagan agrees. Irfan will send some emails to get people to volunteer to serve.

9. Elections 2021 Secret Ballot (Kin-Choong Yow)

Kin-Choong asked if we are planning to have a Face-to-Face Annual General Meeting (AGM) in November? The reason is because we need to decide on whether to do physical voting or online voting. Doug replied that we could online voting in either case, and we can use Qualtrix. Irfan asked if we can use vTools for voting, and Reagan shared a link <https://vtools.ieee.org/welcome-vtools-voting-page/> for it. Kin-Choong expressed that he is worried about the response rate if we do online voting. Doug suggested that perhaps we can give some incentive like discount coupons. Kin-Choong will look at some of the best practices.

10. Any other business

Doug suggested that with the high vaccination rates and the province opening up, we should organize some outdoor events to bring members together, e.g. Drone racing. Irfan suggested that perhaps we can start with having an in-person ExCom meeting in September.

The meeting adjourned at 5.45pm [Brent]