

Minutes of the IEEE South Saskatchewan Section ExCom Meeting

Date: Thursday, August 26th, 2021 at 5:00pm

Venue: Zoom 988 4132 0195

Attendance:

Voting Members

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| Irfan Al-Anbagi | Chairman |
| Kin-Choong Yow | Secretary |
| Moeed Shamim | Treasurer, and eNotice Coordinator, and vTools Coordinator |
| Shahedur Rahman | Membership Development Chair |
| Brent Maksymiwi | Membership Development Co-Chair |
| Adam Tilson | Computer Chapter Chair (Ex-officio), and Regina Engineering Society (RES) Rep, and Webmaster |
| Jason Whitelaw | YP Affinity Group Chair (Ex-officio) |
| Reagan Ong | WIE Affinity Group Protem Chair (Ex-officio) |

Non-Voting Members

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| Doug Wagner | Student Branch Advisor |
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Regrets

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| Raman Paranjape | Vice-Chairman, and Immediate Past Chairman (Ex-officio) |
| Zhanle Wang | Professional Activities Chair |
| Tessa Herzberger | Educational Activities Chair, and Assistant (Grad Student Rep) |
| Aditya Pathak | Student Activities Chair |
| Victor Edoho | Coordinator (TISP) |
| Usman Munawar | PES/IAS Joint Chapter Chair (Ex-officio) |
| Kaylee Tumack | WIE Affinity Group Protem Vice-Chair |
| Mohamed Ahmed | YP Affinity Group Vice-Chair |

1. Call to Order (Irfan Al-Anbagi)

The Chairman called the meeting to order at 5:00pm.

2. Acceptance of the meeting agenda

Motion – To accept the agenda as circulated.

[Brent/Adam]. All in favor. Motion carried.

3. Acceptance of the previous minutes

Motion – To accept the previous minutes as circulated.

[Brent/Shahedur]. All in favor. Motion carried.

4. Section Update (Irfan Al-Anbagi)

Irfan shared that he is organizing a talk with a company on September 21st. It will be a communications talk. Irfan pointed out that Doug is also organizing another talk with the NorthSask section.

Irfan said that there will be a Board of Director's meeting on November 12.

Irfan also said that he will send a doodle poll for a face-to-face meeting in September. [However, later in the meeting, it was decided to have the meeting online as the Covid-19 numbers are still high and increasing].

5. Financial Update (Moeed Shamim)

Moeed reported that he has received the Section Rebate cheque on the Next Gen banking account. The amount on the cheque was USD 3794.85 which is CAD 4725.95. The new balance in the account is therefore CAD 5,134.61. Kin-Choong asked why is there a \$400 in the account before the rebate cheque? Moeed replied that he started with a \$500 initial deposit (it came from the YP award) and then about \$100 has been spent. He said that we still have the original balance in the Section's CIBC account.

Moeed also reported that we need to transfer signatures on the CIBC account. Irfan suggested to wait for the next committee. Moeed replied that it is ok as it is not urgent because claims can go on Next Gen Banking. Irfan informed that we have 3 signatories who are the Chair, the Vice-Chair and the Treasurer, and that any two can sign.

Irfan also suggested to start spending money and put some activity into the account. He suggested that we can perhaps buy some computer peripherals, e.g. mouse, speakers, wireless headphones, etc. so as to show appreciation to members attending the meeting. Reagan suggested that we can give mugs. Moeed says that currently the meal cost for members attending the ExCom meeting is already quite high, it is about $10 \times 8 \times \$20 = \$1,600$. Irfan said that he will think about it, and maybe will keep it to a budget of $\$20 \times 17$. Moeed also pointed out that we will continue to give gift cards to speakers, which will also come from our budget.

6. 2021 Elections (Kin-Choong Yow)

Reagan updated everyone that she had received Adam's and Tessa's nomination. Shahedur said that he couldn't view the spreadsheet. Reagan will check on it. Irfan said that Aditya and Victor have also agreed to run. Reagan asked Irfan to ask them to send in the nomination by email.

Kin-Choong updated everyone about candidate acclamation. Irfan suggested to test the vTools system. Kin-Choong said that we need an elections officer and it should be someone without a conflict of interest, and it was suggested that the outgoing Chair can be the elections officer. Irfan suggested that anybody can do it.

The meeting adjourned at 5.50pm [Moeed]