

# Minutes of the IEEE South Saskatchewan Section ExCom Meeting

**Date:** Thursday, September 28th, 2021 at 5:00pm

**Venue:** Zoom 921 1015 2181

## **Attendance:**

### **Voting Members**

Irfan Al-Anbagi	Chairman
Kin-Choong Yow	Secretary
Moeed Shamim	Treasurer, and eNotice Coordinator, and vTools Coordinator
Shahedur Rahman	Membership Development Chair
Tessa Herzberger	Educational Activities Chair, and Assistant (Grad Student Rep)
Aditya Pathak	Student Activities Chair
Adam Tilson	Computer Chapter Chair (Ex-officio), and Regina Engineering Society (RES) Rep, and Webmaster
Reagan Ong	WIE Affinity Group Protem Chair (Ex-officio)

### **Non-Voting Members**

Doug Wagner	Student Branch Advisor
-------------	------------------------

### **Regrets**

Raman Paranjape	Vice-Chairman, and Immediate Past Chairman (Ex-officio)
Brent Maksymiw	Membership Development Co-Chair
Zhanle Wang	Professional Activities Chair
Victor Edoho	Coordinator (TISP)
Jason Whitelaw	YP Affinity Group Chair (Ex-officio)
Usman Munawar	PES/IAS Joint Chapter Chair (Ex-officio)
Kaylee Tumack	WIE Affinity Group Protem Vice-Chair
Mohamed Ahmed	YP Affinity Group Vice-Chair

1. Call to Order (Irfan Al-Anbagi)

The Chairman called the meeting to order at 5:00pm.

2. Acceptance of the meeting agenda

**Motion** – To accept the agenda as circulated.

[Reagan/Aditya]. All in favor. Motion carried.

3. Acceptance of the previous minutes

**Motion** – To accept the previous minutes as circulated.

[Moeed/Reagan]. All in favor. Motion carried.

4. Section Update (Irfan Al-Anbagi)

Irfan shared that he had submitted the section report for the BOD meeting in November. In his report, he talked about 2 issues: (1) the section membership is down, and (2) member's participation in events, activities and meetings is also down. Irfan asked for suggestions for how we can address these issues. Irfan also asked Usman and Tessa to organize some more seminars in the remaining months before the AGM. Tessa said that she can definitely organize 2 more events.

5. Financial Update (Moeed Shamim)

Moeed reported that we have \$5,134.96 on the NextGen banking account. Irfan asked when Moeed intends to give out the meal vouchers. Moeed says he can start doing it now. Moeed asked for suggestions on what restaurants we would like to have? Tessa suggested some restaurants such as Avenue, Crave, Fireside Bistro and Copper Kettle. Reagan suggested Luiggi's and Ginger Garlic. Shahedur suggested that we can go for less restaurant but more value at each restaurant. Moeed agreed. All agreed to support local businesses.

6. 2021 AGM (Irfan Al-Anbagi)

Irfan said that the AGM is usually held on the 3<sup>rd</sup> week of November. Shahedur suggested to check with the speak schedule before we decide. Irfan asked if the talk should be in Power. Shahedur replied that it may be good to change. If the talk is virtual, then we can have more options on who to invite. Irfan said his preference is someone from the Industry instead of a foreign Professor. Reagan asked if we are paying honorarium to the speaker? Irfan said that we have not paid honorarium in the past, only travel and accommodation. Irfan also highlighted that the speakers should not try to market their product, it should be a technical talk. Irfan asked everybody to suggest possible speakers. The time of the AGM shall be 6pm because Eastern Time would be one hour ahead of us.

Kin-Choong asked what is the Agenda of the AGM? Are we opening to Guests? Reagan showed the list of nominees for the Executive positions for next year. Reagan will send announcements to all members and ask for self-nomination. Kin-Choong suggests that we

do the vTools voting before the AGM. Reagan suggested to have some slides to introduce the newly elected officers at the AGM.

7. Any Other Business

Shahedur talked about gifts. He suggested that we can order items not from the IEEE site but from some local company. Reagan suggested that we can buy shopping cart token coins. Shahedur asked for more suggestions on items, and some suggestions include mugs, backpack, water bottle, wireless earbuds, wireless charger, etc.

The meeting adjourned at 6.15pm [Moeed]