

# Minutes of the IEEE South Saskatchewan Section ExCom Meeting

Meeting will be held via

**Date:** Wednesday, March 30th, 2022 at 5:00pm

**Venue:** Zoom 978 1008 0711

## **Elected Members (with Voting Rights)**

Chair	Kin-Choong Yow	Y
Vice-Chair	Shahedur Rahman	Y
Secretary	Usman Munawar	Y
Treasurer	Moeed Shamim	Y
Membership Development	Shahedur Rahman	
Membership Development (Co-chair)	Aoun E Muhammad	
Professional Activities	Zhanle Wang	Y
Educational Activities	Tessa Herzberger	Y
Student Activities	Aditya Pathak	
Student Representative		
Representative (Regina Engineering Society)	Adam Tilson	Y
Coordinator (STEM)	Soheil Vosta	Y
Assistant (Grad Student Rep)	Seyed Hamid Mousavi	
Computer Chapter Chair (Ex-officio)	Adam Tilson	
PES/IAS Joint Chapter Chair (Ex-officio)	Usman Munawar	Y
YP Affinity Group Chair (Ex-officio)	Jason Whitelaw	
WIE Affinity Group Chair (Ex-officio)	Reagan Ong	Y
Immediate Past Chair (Ex-officio)	Irfan Al-Anbagi	
Immediate Past Treasurer (Ex-officio)	Jason Whitelaw	

## **Non-elected Members (Non-Voting)**

Webmaster	Adam Tilson	
vTools Coordinator	Moeed Shamim	
eNotice Coordinator	Moeed Shamim	

## **Invited Members (Non-voting)**

Advisor to Student Branch	Doug Wagner	
CCECE 2023 Organizing Chair	Raman Paranjape	Y
Computer Chapter Vice Chair		
PES/IAS Joint Chapter Vice Chair		
YP Affinity Group Vice Chair	Mohamed Ahmed	
WIE Affinity Group Vice Chair	Kaylee Tumack	
Branch Representative	Brennan Rotelick	Y

**Attendance:**

1. Call to Order (Kin-Choong Yow)

The Chairman called the meeting to order at 5:00pm.

2. Welcome + Introduction of Members

The Chairman welcome and thanks to all members to join the ExCom.

3. Acceptance of Agenda

**Motion** – To accept the agenda as circulated.

[Adam/Zhanle] All in favor. No objection and motion carried.

4. Acceptance of Minutes

**Motion** – To accept the previous minutes as circulated.

[Reagan /Raman]. All in favor. Motion carried provided if the alterations are made.

5. Section update

Dr. Yow presented the updates on section activities. This includes the april region and area west meetings in which section activities are discussed.

6. Financial update

Moeed threw some light on the financial updates and shared that not all executive committee members have applied for food gift cards.

7. Introduction of new student branch representatives

Brennan and Ashley introduced themselves as interim chair and vice chair. Brennan discussed about the branch account and manual too.

8. Trans Canada Milestone

Dr. Yow invited Dave from IEEE Canada Foundation to attend the section meeting to discuss Trans Canada milestone, but he apologized.

Further, discussion was opened to fund the Trans Canada milestone initiative. Dr. Raman stressed that it would be good for the IEEE visibility within the South Saskatchewan. For this, we can sponsor the plaque having cost 2500 CAD. Every section included in this initiative will sponsor 2500 CAD for Plaque. Furthermore, having CCECE and Trans Canada initiative same time will be win-win.

Raman made the **Motion** – To Sponsor the Trans Canada Milestone initiative - Gerald second it.

Moeed indicated the question, “who will be responsible for maintenance?”

#### 9. CCECE 2023

IEEE South Saskatchewan ExCom supported the bid for CCECE 2023.

Dr. Raman presents the support statement with the motion – Conference is good for city, university, section. Allows rest of Canada to come here and see what we have here positive one.

We will have to work but its worth. Also, we shall conduct the EE chairs meeting which will add more value to the conference.

Any question: Reagan, Funding available for it or not. [available fund 35000 reserved]

Weekly meetings – month to month meetings will be conducted.

Motion passed and carried.

#### 10. 2021 Section Vitality Self-Assessment

Dr. Yow discussed the section’s self-assessment for November. Section operation is good, however recognition, chapter branches and student branches not good. External engagement is not good

#### 11. Work Plan 2022

Dr. Yow said as we get back to normal routine, we can think to incorporate 10 activities in our workplan. He urged ExCom members to ponder upon it.

#### 12. Election 2022

Dr. Yow informed Reagan about the tenure duration to proceed the election procedure if needed.

According to MGA operational manual – 2 years default

Positions who completed 2 years need to run for next year.

He also mentioned that IEEE Student Branch has their own elections and teller committee too.

#### 13. Any other Business

- University project day is coming up
- Mock interview – HR and Brent both on board.

The meeting adjourned at 6.21 pm [Moeed]