

# Minutes of the IEEE South Saskatchewan Section ExCom Meeting

Meeting will be held via

**Date:** Wednesday, September 28<sup>th</sup>, 2022, at 6:00 PM

**Venue:** Zoom 966 7147 4321

Chair	Kin-Choong Yow	Y
Vice-Chair	Shahedur Rahman	Y
Secretary	Usman Munawar	Y
Treasurer	Moeed Shamim	Y
Membership Development	Shahedur Rahman	
Membership Development (Co-chair)	Aoun E Muhammad	
Professional Activities	Zhanle Wang	
Educational Activities	Tessa Herzberger	
Student Activities	Aditya Pathak	
Student Representative		
Representative (Regina Engineering Society)	Adam Tilson	Y
Coordinator (STEM)	Soheil Vosta	Y
Assistant (Grad Student Rep)	Seyed Hamid Mousavi	
Computer Chapter Chair (Ex-officio)	Adam Tilson	
PES/IAS Joint Chapter Chair (Ex-officio)	Usman Munawar	
YP Affinity Group Chair (Ex-officio)	Jason Whitelaw	
WIE Affinity Group Chair (Ex-officio)	Reagan Ong	Y
Immediate Past Chair (Ex-officio)	Irfan Al-Anbagi	
Immediate Past Treasurer (Ex-officio)	Jason Whitelaw	
New Member	Waleed	Y
New Member	Behroz	Y
New Member	Daniel Bedard	Y
Webmaster	Adam Tilson	
vTools Coordinator	Moeed Shamim	
eNotice Coordinator	Moeed Shamim	
Advisor to Student Branch	Doug Wagner	
CCECE 2023 Organizing Chair	Raman Paranjape	Y
[Former]Chair/Vice Chair Sask. University IEEE branch	Daniel Bedard/ Ashley	Y
YP Affinity Group Vice Chair	Mohamed Ahmed	
WIE Affinity Group Vice Chair	Kaylee Tumack	
Branch Representative	Brennan Rotelick	

**Attendance:**

1. Call to Order (Yow)

The Chairman called the meeting to order at 6:00pm.

2. Acceptance of Agenda

**Motion** – To accept the agenda as circulated.

[Mooed/Raman] All in favor. No objection and motion carried.

3. Acceptance of Minutes

**Motion** – To accept the previous minutes as circulated.

May Minutes: [Usman/Adam] All in favor. Motion carried.

4. Section update – Dr. Yow

Events which are going to be happened!

Mock interview

Bowling

Escape room

New activity added 'shaping your career'. Dr. Yow agreed and asked to plan accordingly.

5. Financial update – Moeed

- Total Bank balance 42308.83 We just used 200 as of now.
- Pins – 2100
- Jackets – 900
- Rebate – 4953.56

Overbudgeted with three main expenses such as 2100 + 900 + 700 USD.

Pin is one time expense, not running over. Therefore, we are good with this. Dr. Raman mentioned to extend.

6. Update on Activities for the month of September 2022

Mock interview:

- 3 applicants with SaskTel position
- 3 applicants with Sask power position

Escape room:

- A few registrations received.

7. Elections 2022

- Nomination details provided by O R.
- New nominations will be added as discussed.

8. AGM 2022

- AGM plan: 2 hours.
- President may be invited but not sure if come.

9. CCECE 2023 updates

- Compulsory – now to do sign Dr. Yow & Dr. Raman
- 25 SSS and 20 NSS will take as surplus.
- Marriot hotel/ Delta hotel recommended by IEEE Canada.
- 30 S/M/T 24-26 September, 2022
- Tutorial - not to charge [Sunday]
- Reception & food too.
- 3 parallel sessions this time as CCECE 2022
- IEEE Canada Award Gala.
- YP/WIE/Life member/HIC activities
- Head of electrical involvement
- First nation university engagement into the discussion.
- Solar farm – first nation involvement

**Motion moved by Dr. Raman:** SSS choose hotel sask, the venue for CCECE 2023 subject to the room change with 10% as of available from delta hotel (179)

Motion approved after discussion unanimously.

10. Funding support for IEEE IAS Annual Meeting 2022 - Usman

- Fund request for IEEE IAS Annual General Meeting (Include chapter volunteer training & Networking which is valuable for running a successful chapter/activities). IEEE IAS covered 2129.25 USD which includes 300 USD for travel to Detroit, Michigan.

Requested fund is 600-700 USD to meet travel expenses. Approved unanimously provided that 300 USD will be used first and remaining will be given by IEEE SSS.

11. Supporting Section Chair for IEEE Board Fall meeting

- Region 7, Region must pay
- Not to support section chair to attend the meeting in person, He can attend by zoom.
- Excom recommended Dr. Yow to approach Region and record his words regarding region travel policy.

**Motion was moved by Adam:** We don't recommend section chair to attend the fall board meeting under above considered circumstances. Motion carried successfully with vote of 5/3

12. AOB

- None

The meeting adjourned at 7:15 pm [Usman]. Dr. Yow thanks all members for joining IEEE Section ExCom meeting today!