IEEE South Sask Minutes - Oct 26 / 2022

Attendance
Kin-Choong, Adam, Daniel, Ali, Sami, Raman, Moeed, Reagan, Nashid, Irfan, Shahedur

<u>**Agenda**</u>

1. Call to Order - 6:13PM

2. Introduction of the candidates for Elections

3. Acceptance of Agenda (Raman / Moeed - carried)

4. Acceptance of Minutes (Daniel / Raman - carried. Irfan abstain).

5. Section Update (Kin-Choong)
KC went to Toronto for the board meeting.
- Need to submit a report to the IEEE Canada board
- Key activities for 2021, and summarize the things that we are doing this year.
   - Trans Canada milestone – already mounted and they are going to set the dedication ceremony Nov 14 @ 10 O'clock. We will get a formal invite. Dean Choi and CTO of Sasktel in attendance.
   - Two membership upgrades to senior
   - Did a membership drive
   - Welcome week event
   - Mock interview
   - Microgrid
   - Brennan / Ashley went to student congress
   - Computer chapter programming workshop
   - Usman went to IAS meeting in Detroit

Issues
   - ExCom fatigue

Events still to come
   - AGM
   - APEGS to speak on how to apply for a P. Eng.
   - High school outreach
   - PES/IAS panel
   - Escape room

Moeed got the 2020 YP award
Membership – numbers has been around 105 to 115. 2018 was highest at 158.

Last years board voted this year should pay, so this year they voted to reverse it

Section Congress – will pay for a primary delegate, and reduced for a secondary delegate

6. Financial update (Moeed)

CIBC – 36K. Wire Transferring money into the NextGen account.
NextGen – ~1900. There were duplicate transactions of every expense in October. Around 4100 on duplicate charages.

- Spent 5200 since last report.
- Most of our expenses are coming out of NextGen.
   - Write no cheques. People submit the expense, it gets approved, money gets transferred.
- New expenses since we last chatted: jackets, pins, IAS AGM (not yet approved), Mock interview.
- Will not be able to approve expenses until next gen gets the double withdrawls sorted
- Most of these are one-time expenses, so we don't need to worry about these.
- Pins and Jackets come from reserves.

7. Update on Activities for the month of October 2022

Mock interviews had very small turnout. The extension we gave brought in a few students.
- Hopefully the march meeting will be higher attendance as the students are looking for actual jobs.

Brennan – Interviews take place first half to mid semester. Jan/Feb, Sept/Oct, and April/May
- We should pitch the fact that you actually are working with people from industry, not just advisors
- We will adjust and try for February

8. Round Table on Activities for the Year

Adam – Computer chapter only got through one event, for next year plan earlier, and when he is not busy!

Daniel – Planning two events, social. If there is discount, and your membership pays for itself, it's good to attract members.

Ali – Would like to reach out to SaskPoly to see how their branch is going

Sami – At least organize two events, one technical and one social. Technical would be speaker or workshop based to bring in PES members.

Raman – Just focusing on CCECE 2023.

Moeed – Did do bowling earlier. Nothing new to add.

Nashid – Membership development activities. Get the CS students to join our activities.

Reagen – Not too many WIE activities this year. Will plan more next year. Tried to support other events. Events initiated by other members. Raise the awareness of WIE in the new year.

Irfan – Should be focusing on CCECE 2023

Brennan – All good

Shahedur – STEM activity training session, and learned that in the time that a child decides their career is about grade 3. (I didn't even know computers / games existed in grade 3). We should target younger. We should also do indigenous outreach.

9. CCECE 2023

Started earnestly working on it
- Dan to speak on meetings with Hotel Sask and Delta
- First Technical Programming meeting, backgrounds
- Adam doing wobsite, go live late november
- Conference run through EDAS, and we need to have the conference signed before we can get there
- Need a conference number before we can move forward with that

- Booked the hotel, the terrace for our banquet.

- Only 100 registrations in Halifax last year. In 2013, 300 registrations. We are targeting 120.
- Gotta get people to send students, let them know how long it takes to get everywhere
   - Visit them, and get them to send people back. Ez.

- A large window to submit papers.
   - Processing papers early enough so that people can get their visas.
* This is something to put on the website (let them know we will let them know, so they can get their visas)

- Wants to highlight indigenous engineering as one of our strengths
- FNU is on our campus
- Create a workshop on indigenous engineering and every department would be interested in knowing what that means
- Prof, U of M, Engineering Education, wants to have a workshop on this
- Should try to do something on curriculum as well, it's not just scientific/technical but also how we run ECE
   - They aren't going to come to us with their best research results
   - It's general, so we have to give value to people in different ways
   - This can be a place universities come together to share what they are doing!

Daniel: Presented the proposals between Hotel Sask and Delta. Sask came down a bit but not enough. Delta's proposal has a lot of missing information which is helpful.

Irfan: Joint conference with North Sask, they should be involved in motions as well.
Raman disagrees, it's hard enough to even get stuff done without them. If a decision directly affects a committee, e.g. the tutorials committee, we will include them in the decision.

Raman wants to avoid the not getting enough rooms and getting hit with the penalty. Hotel Sask's prices seem to be consistently higher.

If the conference loses money, the risk is 10K each to north and south sask, and the rest to IEEE Canada. In exchange they get 55% of all profits. The 45% of the profits go to us, 60/40 split South to North.

Really, it all comes down to the meals and such, for approximately 120 attendees.

Banquet will not go the delta, so the food and beverage costs won't go here.

With 6000-7000 food budget, will we get the meeting rooms for free, or significant discount.

It's only a 2.5 day conference (Sun Afternoon – Tuesday)

We need to know exactly what the costs are.

Motion: Hold CCECE 2023 in the Regina Delta, unless we find an unacceptable condition in the final contract. (Raman / Dan - Carried)

10. Elections 2022
- We have two volunteers, but the positions they applied for are each in year 2 of a 2 year term.
- We will need to email them to see if they are okay with a backup position, affinity group secretary.
- Reagan will be sending you an email, and you'll need to send her an email with your bio and photo.
- Will be about 2 weeks to vote. Will close on Monday, the 21st. No surprises expected.
- Will be a google slides presentation about all the peeps so that we can introduce everyone appropriately.

11. AGM 2022
- November 23.
- University Club. Food will be good. Vegetarian options.
Motion - Eat first, during dessert the speaker, and then after that super quick business, done by 8pm. (Moeed / Raman - Carried)
- IEEE will send one president to attend, no confirmations yet tho.
- Wear your jacket to the AGM.

12. AOB

13. Adjournment (Raman / Moeed)