

Minutes of the IEEE South Saskatchewan Section ExCom Meeting

Date: Wednesday 29th March 2023 6:00 pm – 7:30 pm (CST - Regina)

Venue: ED 436.14 Engineering Boardroom & Online via Zoom

Attendance:

Voting Members

Kin-Choong Yow	Chair
Shahedur Rahman	Vice Chair
Adam Tilson	Treasurer
	Regina Engineering Society Representative
	Web Developer, vTools Coordinator, Chair-Computer Chapter
Moeed Shamim	eNotice Coordinator, vTools Coordinator
Babith Varghese	Chair, Young Professionals Affinity Group
Gerald Wang	Chair, Professional Activities
Kareem Marshall	Chair, SaskPoly Moose Jaw Student Branch
Dalton Neiszner	Vice-Chair, SaskPoly Moose Jaw Student Branch
Soheil Vosta	STEM Coordinator
Brennan Rotelick	Student Representative

Guest

Rida Ghafoor
Amir Motevalli
Bhavik Pandya

1. Call to Order (Kin-Choong Yow)

The Chairman called the meeting to order at 6:00 pm CST.

The agenda was moved by Adam Tilson and Second by Babith Varghese

All in favor. Motion carried.

2. Acceptance of the meeting agenda

Motion – To accept the agenda as circulated.

The Agenda was discussed by Dr. Yow and there were no objections to the agenda by members of the meeting

The agenda was moved by Adam Tilson and Seconded by Moeed Shamim

3. Acceptance of the previous minutes

Motion – To accept the previous minutes as circulated.

There were no objections to previous minutes of meeting and was accepted by members.

Moved by Adam Tilson and Seconded by Moeed Shamim

All in favor. Motion carried.

4. Section Update (Kin-Choong Yow)

Dr Yow thanked EXCOM members for their service last year.

Dr. Yow discussed the number of members which has increased to 133 today.

There would be a Canada board meeting this weekend.

The recommendations would be suggested to the session congress from 21 sections, three recommendations would be selected and submitted to IEEE USA and there would be voting and selection.

There were no questions about the session update by the members

5. Financial Update (Adam Tilson)

Financial Update was presented by Adam Tilson

Adam described the expenses, income, and balance forwarded in finance institutes.

He described that the accounts are healthy.

Dr. Yow suggested that we can organize events to make the memberships worth.

The events should be free for IEEE members and paid for by others.

6. Update on March Activities (Kin-Choong Yow)

6.1.U Regina AGM was organized on 14th March

6.2.Soldering workshop was organized on 21st March

6.3.Mock interviews were carried out on 24th and 25th March, the companies in Saskatchewan took part in the mock interviews

6.4.Escape room is organized by Moose Jaw on 31st March

Mr. Dalton explained the details of the escape room, there were some questions regarding who can join the event and are there were still rooms available for joining the event.

7. Presentation on the proposed work plan for the YP Affinity Group and SaskPoly Moose Jaw student branch. (Babith Varghese)

Babith Varghese presented the events organized by Moose Jaw Branch

- IEEE informative session
- Ja Tech, Dynamo Electric, and Rising Edge sessions were conducted.
- High school workshops were organized.
- High school Project insights were conducted
- Programming and System testing sessions were carried out
- Saskpower seminar was conducted.
- Orientation and Mock interviews are scheduled
- CCECE and AGM are part of upcoming events

Workplan was described by Babith Varghese

The Budget of \$10,600 was proposed and with a rebate of \$4953

There were no questions on workplan

8. Section Awards (Kin-Choong Yow)

Several Awards were described by Dr. Yow

- Outstanding Leadership Award
- Outstanding Achievement Award
- Outstanding Service Award
- Excellent Volunteer Award
- Excellent Long Service Award

Motion: To approve the Section Awards proposal as circulated

Adam Tilson – Moved, Babith Varghese – Seconded

No suggestions or objections to the selection process were raised by the members, Hence Motion Passed.

9. 2022 Annual Report (Kin-Choong Yow)

Motion – To accept the circulated report as the final version of our 2022 Annual Report and distribute it to members.

The final Annual Report was presented by Dr. Yow

Adam Tilson – Moved

Moeed Shamim – Seconded

There were no comments on the Final Annual Report, Hence Motion Carry.

10. CCECE 2023 Update (Kin-Choong Yow)

Dr. Yow described the details of the CCECE 2023

11. AOB - None

The meeting adjourned at 7.00 pm CST

Moved by Adam Tilson.